



TERM 1, WEEK 7  
Wednesday 14 March 2018

Web: [www.stmonicasparra.catholic.edu.au](http://www.stmonicasparra.catholic.edu.au)  
Email: [stmonicasnparra@parra.catholic.edu.au](mailto:stmonicasnparra@parra.catholic.edu.au)

Phone: 8832 4100  
Fax: 9683 4984

## SCHOOL TIMETABLE

8:20am  
Morning supervision

8:30am-8:45am  
Bag Unpacking

8:50am  
Morning bell

10:40am—11:10am  
Recess

12:50pm-1:30pm  
Lunch

3:00pm  
Dismissal

3:00pm—3:30pm  
Afternoon supervision

## STAFF DEVELOPMENT DAYS (amended)

Monday 30 April  
(Term 2, Week 1)

Friday 23 November  
(Term 4, Week 6)

Thursday 20 December  
(Term 4, Week 10)

Friday 21 December  
(Term 4, Week 10)

## NAPLAN Years 3 and 5 (Term 2, Week 3)

The dates for NAPLAN testing are:

- Tuesday 15 May (Language Conventions—Spelling, Punctuation and Grammar)
- Wednesday 16 May (Reading)
- Thursday 17 May (Numeracy)

It is important that all students in Years 3 and 5 attend school during the 3 days of NAPLAN testing.

Important Dates on  
Page 11

Dear Parents, Staff and Students,

This week we are participating in the National Day of Action Against Bullying and Violence.

### The national definition of bullying for Australian schools says:

- Bullying is an ongoing misuse of power in relationships through repeated verbal, physical and/or social behaviour that causes physical and/or psychological harm. It can involve an individual or a group misusing their power over one or more persons. Bullying can happen in person or online, and it can be obvious (overt) or hidden (covert)
- Bullying of any form or for any reason can have long-term effects on those involved, including bystanders.
- Single incidents and conflict or fights between equals, whether in person or online, are not defined as bullying.

### Behaviours that do not constitute bullying include:

- mutual arguments and disagreements (where there is no power imbalance) not liking someone or a single act of social rejection
- one-off acts of meanness or spite
- isolated incidents of aggression, intimidation or violence.

### However, these conflicts still need to be addressed and resolved.

At St Monica's we have introduced Positive Behaviour for Learning as our approach to creating a safe and supportive environment for our students. The teachers explicitly teach our students social skills and provide positive feedback using the bee cards when the students are displaying positive behaviours. Students are always encouraged report to teachers any behaviour they don't like when they see or experience it.

### Parents are encouraged to:

- Watch for signs that their child may be being bullied
- Listen sympathetically to reports of bullying
- Speak with staff if their child is showing bullying behaviour or they suspect that this is happening
- Encourage their child to report to their teacher if they are being bullied
- Work with the school in seeking a permanent solution.



Posters created by Stage 2

Attendance - our current school attendance rate is **91.4%**

Every day counts! We all know that consistent attendance is vital for student success in their learning. Below is the current breakdown of attendance for each grade.

**Congratulations to Year 5 on their great attendance to date.**

Kindergarten	87.1%
Year 1	96.3%
Year 2	92.6%
Year 3	93.5%
Year 4	88.5%
Year 5	96.9%
Year 6	85.3%

Last Wednesday we held our Open Morning for new enrolments with over 40 families attending the morning. The visitors were extremely impressed with our students who acted as welcomers and tour guides. Visitors always remark on the confidence of the students and are always pleased to see our school through the eyes of our students. This year it was no different.

Thank you to our welcomers: Gabriel Bucur, Kayla Grzelak, Hayden Herder Beke, Laeticia Hossack, Sakina Kunambi, Skye Meale and Joshua North.



Thank you to our tour guides: Jayden Albayeh, Alexander Azar, Jordan Basha, Trinity Bird, Jessica Crowle, Galia Evangelista, Emma Halamkova, Samira Hekeik, Zachariah Kassis, Gene Kneipp, Gabrielle Nassif and Kael Sciacca.

Thank you also to Kimberly Graham, Charles Lukasik and Mary-Jo Mason who were also on hand to answer all our visitor's questions.

Yours sincerely,

**Louise O'Donnell**  
Principal

## **PARISH BINGO NIGHT**

### **FRIDAY 13 APRIL 2018**

### **PARISH HALL 7:00pm**

All families are invited to this parish event on the last day of Term One. The night is great value for a fun filled night for all the family for \$20 or \$5 per person. This includes a sausage sizzle for everyone. Please bring nibbles to share with your family and your preferred drinks. Tea and coffee will be available. Many have said young children and young teenagers have loved the night enormously in past years. For a night of numbers, competition, prizes and tension don't forget to book your ticket .

Tickets are available at the Parish Office or after all the masses on the weekend.

If you would like to purchase through the school please send the money in a clearly marked envelope with your details and we will pass it to the parish office for your tickets.

**\$20 a family ticket or \$5 per person.**



## 2019 Kindergarten Enrolments - Siblings



If any of our families have a child starting school in 2019 please let Mrs Abood know in the office so that we have some idea of the number of places we will have in Kindergarten next year.

We are now accepting Kindergarten enrolments for 2019. Please provide **original supporting documentation (together with photocopies)** when lodging your enrolment application. Enrolment applications close on Monday 9 April 2018 (1st round).

### School Fees

A reminder that unless you have an arrangement with the school, the **first school fee instalment is due on Wednesday 21st March 2018 (Week 8)**.

Any families who have not received their statement is requested to contact Mrs Irma Dawinan in the school office on 8832 4100.

### Evacuation Drill

Fire Drills and Lockdown are conducted each term at school as part of our safety programme. A Fire Drill will be practised sometime next week. Please discuss this with your child and inform them that it is a practise drill and not to panic. A Skoolbag message will be sent to parents once the practise drill has been completed.

### Sympathy

St Monica's extends sympathy to the Gunawardena family (Menuk S2) on the recent passing of their grandfather (Mr Gunawardena's father). Please keep the Gunawardena family in your prayers at this sad time.

### Easter Raffle Tickets Reminder

Thank you to the 37 families who have returned their Easter Raffle Tickets. Additional tickets are available in the office for any families wishing to take an extra book.

Tickets are only \$1 each and a book of 10 tickets has been sent home to each family to buy or sell. Prizes include toys as well as edible goodies and there will be a minimum of 10 prizes to win!

**All sold and unsold books or tickets must be returned to the school office by Tuesday 27<sup>th</sup> March and the raffle will be drawn on Holy Thursday 29th March, before we break for Easter.**

### Mufti Day / St Patrick's Day—Friday 16 March

How can you help fill our pot at the end of the rainbow? **WEAR GREEN!** We are collecting donations on **Friday 16 March** and all donations will be donated to Project Compassion. Help us reach our target!

### International Competitions and Assessments for Schools (ICAS)

Parents are advised that St Monica's will not be participating in the competitions this year.

### Skoolbag App

Due to the upgrade of the Skoolbag App there seems to be a change in the way parents are receiving the Skoolbag messages. Previously there was a number next to the folder when there was an update. Now if you receive a message alert for your child's class and you are unable to locate the notification, try going to the Groups headings at the bottom of the app screen and click on your child's class. A list of notifications for each class will be listed there.

### School Cross Country

Students in Stages 2 and 3, and students turning 8 this year (optional) will be participating in the School Cross Country event which will be held on **Tuesday 20 March at Lake Parramatta**. A note has been sent home with students with all the relevant details for the day and a copy is also on the website.

*Happy birthday to the following students and staff who celebrate birthdays in March.*



Joshua North	Oskar Grzelak	Micaela Hernandez	Ashton Dardagos
Shubbh Chugh	Yi Lin	Sophia Elias	Czermielle Sarah Talampas
L'Lysse Puyat	Charbel Sadek	Olivia Szymanski	Victoria Youssef
Elim Lee	John Sadek	Mia Siemsen	Ruby Elias
Mariah Boutros	Martin Salib	Sara Younes	Maria Nour
Joseph Joe Robin	Samira Hekeik	Jessica Chandra	Christopher Sadek
Rayansh Agrawal	<i>Happy Birthday</i>		

### Merit Awards

*Congratulations to the following students who have received Merit Awards.*



**ES1:** Mia Fernandes, Laila Kula, Lana Salic, Ivy Tran, Victoria Youssef

**Year One:** Iryssa Alley, Olivia Cardomatis

**Year Two:** Georgia Fernandes, Mia Henderson, Eva Tran

**Stage 2:** Sanoy Bhattachan, Yiannis Keranis, Monica Salic, Manson Lu, Evan Michael, Kobe Puyat, Kristian Romic, Elizabeth Stolk

**Stage 3:** Jayden Albayeh, Laura Emphield, Raymond Khadi, Ryan Clark, George Keranis, Isabella Smith

### Bragging rights .....

Congratulations to Aidan Pospischil who has qualified for the state Little Athletics Championships in the 1100m race walk to be held on 25 March at Homebush. Good luck Aidan!



## COLES SPORT FOR SCHOOLS Update

A huge thank you to all of the families who have brought in Coles vouchers so that we can earn some sporting equipment for our school. **Our current tally is 4200 vouchers!**

We would greatly appreciate it if you could **cut and staple bundles of ten vouchers** to assist with the counting process.

*Let's keep collecting!*

The Coles Sports for Schools box is located in the Student Entrance Foyer in the School Office.

Mrs Erin Werner, Sports Co-ordinator

## School Fees

School Fees have now been sent out and families should have received their first School Fee Instalment Invoice. For those families that do not accept Flexible Payment Plan, your **first instalment is due on Wednesday 21st March 2018 (Week 8)**. Any families who have not received their invoice is requested to contact Mrs Irma Dawinan in the school office on 8832 4100. The School Fees Schedule is listed below for your convenience.

### 2018 School Fees Schedule

St Monica's Primary School is a Parish School under the support of the Catholic Education Office, Parramatta. School Fees must be charged in order to meet the cost of wages and general recurrent costs entailed in administering schools. Fees are set by the Diocesan Schools Board and are reviewed each year. There is a likelihood of an increase approximately in line with the Consumer Price Index (CPI).

#### TOTAL SCHOOL FEES

#### PLEASE NOTE

This is an approximation of fees and may change during the course of the year.

If you have any further enquiries regarding the fees please contact the school office.

FIRST CHILD	SECOND CHILD	THIRD CHILD
\$1173 School Fees (K) \$1515 School Fees (1-6)	\$879 School Fees (K) \$1137 School Fees (1-6)	\$588 School Fees (K) \$759 School Fees (1-6)
\$ 783 Building Levy (per family)		
\$180 Resource Fee	\$180 Resource Fee	\$180 Resource Fee
\$66 Family Levy (per family)		
\$132 Activity Fee (K-2) \$195 Activity Fee (3-6)	\$132 Activity Fee (K-2) \$195 Activity Fee (3-6)	\$132 Activity Fee (K-2) \$195 Activity Fee (3-6)
<b>\$2334 (K) \$2676 (1-2) per year \$2739 (3-6)</b>	<b>\$1191 (K) \$1449 (1-2) per year \$1512 (3-6)</b>	<b>\$900 (K) \$1071 (1-2) per year \$1134 (3-6)</b>

#### School Fees

If your Kindergarten child is a First, Second or Third child, the following fees will apply.

First Child	\$1173	per year	(\$391	payable in three equal instalments)
Second Child	\$879	per year	(\$293	payable in three equal instalments)
Third Child	\$588	per year	(\$196	payable in three equal instalments)

The following fees are for (Years 1—6)

First Child	\$1515	per year	(\$505	payable in three equal instalments)
Second Child	\$1137	per year	(\$379	payable in three equal instalments)
Third Child	\$759	per year	(\$253	payable in three equal instalments)

Fourth and subsequent children are free.

These concessions only apply while all the children are currently attending a Catholic Systemic School.

Fees and are payable in three equal instalments unless you would rather make some other arrangement with the Principal.

**If you are experiencing any difficulty regarding the payment of school fees, please make an appointment with the Principal so that some alternative arrangement may be made.**

Additional fees are listed hereunder. These fees are currently under review and are likely to increase next year.

#### Annual Diocesan Building Levy—\$783

Payable to the school attended by the eldest child, this levy is then forwarded to the Catholic Education Office, Diocese of Parramatta, for building works in the Diocese. **The levy for 2018 is \$783 per family, payable in three equal instalments of \$261.**

#### Annual Diocesan Education Fee Temporary Residents \$1,935 per student

The Diocesan Education Fee Temporary Residents for 2018 is **\$1,935 per student, payable in three equal instalments of \$645.**

**Please note that this fee is in addition to the School Fees and is charged yearly.**

The fee applies to new students on the following Visa numbers:

173, 401, 402, 411, 415, 416, 417, 418, 419, 420, 421, 422, 423, 426, 427, 428, 442, 456, 457, 459, 462, 476, 485, 497, 580, 600, 601, 651, 675, 676, 679, 685, 884, 944, 956, 976 and 977 including where any of these are the preceding visas for families on bridging visas 010 to 090.

Families charged this fee in 2013 will continue to be charged on a per family basis to the eldest student whilst the family has continuous current students.

### ST MONICA'S SCHOOL BASED FEES

#### Resource Fee (\$180)

**Payable for each child (K-6).** This fee covers all books and materials used in the classroom throughout the year. (Fee is made up of Resource Fee \$114 and \$66 Parent Levy) This fee is payable in three equal instalments of \$60.

#### Family Levy (\$66) (previously known as the Service Fee)

Payable **per family** to assist with cleaning costs (\$66). This fee is payable in three equal instalments of \$22.

#### Activity Fee (previously known as the Excursion / Incursion Fee)

This fee covers most excursions and incursions held throughout the year. This fee will include a Gymnastics and Dance Program. These fees are payable in three equal instalments.

K-2	\$132 per child	payable in three equal instalments of \$44.
Years 3—6	\$195 per child	payable in three equal instalments of \$65. (made up of \$130 Activity Fee and \$65 Project Based Learning (PBL) for Years 3-6)



**THE LIBRARY IS OPEN:**

**MONDAY-THURSDAY: 8.30AM-8.50AM**

**MONDAY/TUESDAY : RECESS**

**WEDNESDAY/THURSDAY: LUNCH**

**PLEASE ENCOURAGE YOUR CHILDREN TO COME & VISIT THE LIBRARY -**

**WE HAVE A GREAT RANGE OF BOOKS TO BORROW!**

**OUR LIBRARY MONITORS & MRS DAVINO ARE IN THE LIBRARY DURING THESE TIMES TO HELP ANY STUDENTS.**

**THE ST MONICA'S MESSAGE BAG OR A MATERIAL/CLOTH BAG SHOULD BE USED TO PROTECT BORROWED BOOKS.**

**THE LIBRARY MONITORS THIS SEMESTER ARE:**

**JACOB KANDALAFT, JESSE MAFFINA, JAKE CHAPMAN, AIDAN MUTTOO, JESSICA CROWLE,**

**LAETICIA HOSSACK, ASHLEIGH NORTH, ELIZABETH STOLK, RUBY GRAHAM, KOBE PUYAT & SIMON FORSYTH**

**ASSISTANCE WITH BOOK COVERING:**

**ANY NEW BOOKS THAT NEED COVERING WILL BE LEFT NEAR THE DOORS OF THE STUDENT ENTRANCE FOYER &**

**ALL CONTACT/PLASTIC IS SUPPLIED.**

**A BIG THANK YOU TO THE PARENTS WHO HAVE ALREADY TAKEN BOOKS TO COVER - YOUR HELP IS GREATLY APPRECIATED!**



Stage One worked together to develop their number busting skills. We are learning a lot from each other. **Stage One Teachers**

Yuhua

~~22~~ + 1 = 23

22 + 1 = 23

20 + 3 = 23

21 + 2 = 23

19 + 4 = 23

18 + 5 = 23

17 + 6 = 23

16 + 7 = 23

Avon

23

24 - 1 = 23

~~25~~ - 2 = 23

26 - 3 = 23

27 - 4 = 23

28 - 5 = 23

29 - 6 = 23

30 - 7 = 23

X

1 x 23 = 23

1 ÷ 23 = 23

22 + 1 = 23. this is the ones

27 - 4 = 23. this is the ones

21 + 2 = 23. this is the ones

+00 = 23. this is the tens

Markus

Barry

12078 / Oskah

70 + 8 = 78

60 + 18 = 78

68 + 10 = 78

156 ÷ 2 = 78

79 - 1 = 78

178 - 100 = 78

78 x 1 = 78

0.5 + 77.5 = 78

20 + 58 = 78

(7 x 10) + 8 = 78

80 - 2 = 78

100 - 22 = 78

1 + 7 + ... + ... + ...

79.5 - 1.5 = 78

0 + 10 + 68 = 78

7 TENS 8 ONES 78 = 70 + 8

I had 40 flowers and I grew 38 more. How many flowers do I have now together? Answer: 78 flowers.

12.03.18

divian Marka

20

19 + 1 = 20

10 + 10 = 20

5 + 5 + 5 + 5 = 20

6 + 14 = 20

12 + 8 = 20

17 + 3 = 20

10 + 10 = 20

11 + 9 = 20

5 + 15 = 20

2 + 18 = 20

3 + 17 = 20

4 + 16 = 20

18 ÷ 2 = 20

15 ÷ 5 = 20

2 x 10 = 20

13 x 7 = 20

14 ÷ 7 = 20

24 ÷ 4 = 20

8 ÷ 2 = 20

Important Notice

## Change of Details

Have you recently changed your address,  
your mobile phone number, work phone number, email?

**Have you let the school office know?**

Change of address needs to be advised in writing.

School Office—8832 4100



**HOW CAN YOU HELP FILL  
OUR POT AT THE END OF  
THE RAINBOW?**



**WEAR GREEN**

**WE ARE COLLECTING DONATIONS ON  
FRIDAY 16 MARCH**

**ALL DONATIONS WILL BE DONATED TO PROJECT  
COMPASSION - HELP US TO REACH OUR  
TARGET!**

# 2018 EASTER CELEBRATIONS

## CHRISM MASS

**St Patrick's Cathedral**

Wednesday, 28th March— 7.30pm

## MASS OF THE LORD'S SUPPER

**St Monica's Parish**

Thursday, 29th March—7.30pm

## GOOD FRIDAY

**St Monica's Parish**

Friday, 30th March— **Stations of the Cross**—10am

**Chinese Stations of the Cross**— 11.30am

**Passion of the Lord**—3pm (English)

**Passion of the Lord**— 6pm (Chinese)

## RESURRECTION OF THE LORD

**Easter Vigil**

**St Monica's Parish**

Saturday, 31st March—6.30pm

Chinese Mass —9.00pm

## Easter Sunday

**St Monica's Parish**

Sunday, 1st April —9am

Chinese Mass—11.30am

**No evening Mass**



He is not here:  
for he is risen,  
Matthew 28:6



## Mother's Day Family Photographs

Saturday 7th and Sunday 8th April 2018

\$250 per half hour session

5 high resolution photos on a USB in both colour and black and white.

Sessions commence at 8:30am and will conclude at 5:30pm. (Last session 5pm)

Venue: Close to St Monica's School

15% commission to St Monica's if we have more than 10 bookings.

More details to follow next week.

providing quality public transport



Busways Group Pty Ltd  
5 Bridge St, Pymble NSW 2073  
www.busways.com.au

### Does your child catch a school bus? Help them keep it!

As the bus operator that providing your child's school bus services, we're asking for your help getting your child to use their Opal card on every bus trip.

Since the introduction of the School Opal card in 2016, school bus patronage data has significantly dropped. This is not reflected in the number of students actually travelling on our buses for various reasons a large number of students are consistently not using their Opal cards as they should be.

Opal data gathered by tapping on and off is used by transport planners and service schedulers to design the bus network that best serves the community utilising the resources available.

If students don't tap on and off then school bus services will appear underutilised and may be considered for cancellation based on low passenger numbers.

Please help us reinforce the message that tapping on and off every bus journey with an Opal card is essential to travel on the bus. This will ensure school services continue to be planned for the students that use it, providing the journey to school your children depend on.

To help us achieve this, please talk with your child:

- Ask them if they tap on and off the bus with their Opal card.
- If they do, congratulate them for doing the right thing and talk about why it's important.
- If they sometimes don't or never do, ask them why.
  - Are they confused about why they have to? Talk about why it's important, and that every tap tells the bus planners that the bus is needed.
  - Do they forget? Help them find a way to remember, such as getting into the habit of getting their Opal card out as soon as they arrive at the bus stop or bus line.
  - Is their Opal card at the bottom of their bag? Help find a handier place to keep it.
  - Are they influenced by friends or peers that don't tap? Talk about how they like to travel on the bus with their friends and how tapping is what keeps the service running.
  - Have they lost their Opal card? To order a new Opal card visit [www.opal.com.au](http://www.opal.com.au).

If there's another reason that you'd like to discuss with Busways, please contact us at [infoline@busways.com.au](mailto:infoline@busways.com.au) or call our customer service team on 9497 1878 to talk to us. We are happy to listen and do what we can to help your child feel comfortable using their Opal card.

Thank you for helping us to best serve your school community.

Busways Blacktown P/L  
ABN 60 000 173 437

T (02) 9625 8900  
F (02) 9625 4703  
150 Glendenning Rd  
Glendenning NSW 2761

Busways Blacktown P/L  
Penrith Depot

T (02) 4721 9900  
F (02) 4732 6100  
47-53 Mullins Rd  
Penrith NSW 2756

Busways Blacktown P/L  
Windsor Depot

T (02) 4574 9200  
F (02) 4577 9054  
91 Mulgrave Rd  
Mulgrave NSW 2756

Busways Gosford P/L  
ABN 79 617 812 619

T (02) 4368 2277  
F (02) 4368 2077  
42 Empire Bay Dr  
Kincumber NSW 2251

Busways Wyong P/L  
ABN 17 000 044 726

T (02) 4392 9666  
F (02) 4392 5831  
9 Arizona Rd  
Woongarah NSW 2259

Busways North Coast  
P/L  
ABN 75 106 202 340

T (02) 6583 2499  
F (02) 6583 2368  
6-8 Denham St  
Port Macquarie NSW 2444

## ***Term 1 Important Dates***

***Please make a note of the important upcoming dates and events for this term.***

### **Week 7**

Friday 16 March

Dance Fever

Sushi Day Theme Lunch (pre-ordered)

St Patrick's Day Fundraiser—**Mufti Day (Green clothes + joggers)**  
(collecting donations for Project Compassion)

### **Week 8**

Tuesday 20 March

School Cross Country

Friday 23 March

Dance Fever

Sunday 25 March

Palm Sunday

### **Week 9**

Thursday 29 March

Holy Thursday

Friday 30 March

Good Friday—Public Holiday

Sunday 1 April

Easter Sunday

### **Week 10**

Monday 2 April

Easter Monday—Public Holiday

Tuesday 3 April

Resurrection Liturgy

Friday 6 April

Dance Fever

Sat 7 and Sun 8

Mother's Day Family Photographs

### **Week 11**

Monday 9 April

Kindergarten (ES1) enrolments close (1st round)

Thursday 12 April

8:15am Whole School PBL Launch

Friday 13 April

Dance Fever

Term 1 concludes

7pm Parish Bingo Night—Hall

### **School Holidays**

## **Term 2**

### **Week 1**

Monday 30 April

**STAFF DEVELOPMENT DAY**

***Students do not attend school today***

Tuesday 1 May

Students return for Term 2

Friday 4 May

Athletics Carnival

### **Week 2**

Tuesday 8 May

Cross Country—Eastern Creek

Friday 11 May

Back up date for Athletics Carnival

Saturday 12 May

Feast of the Ascension

Sunday 13 May

Mother's Day

**Tennis Lessons are held on Tuesday and Thursday mornings**

**1st Group 8am-8:30am**

**2nd Group 8:30am-9am**

*There are a few vacancies in the 8:00am groups.*

If your child is interested in tennis lessons, please see Mr Davidson on the playground on Tuesday/Thursday mornings. Thankyou.



## ARIA MUSIC

Quality investment in your child's future

Would your child like to learn Guitar or Keyboard?

Please email: [ariamusicsschool@gmail.com](mailto:ariamusicsschool@gmail.com) Phone: **0402 780 130**

Qualified, friendly teachers encourage serious musical skills in a fun learning environment. Group classes at school **\$23:10** (incl GST) per lesson. Individual tuition is also available.

### ***Guitar Classes!***

Days: **Tuesday** lunchtime

Time: 12:30pm-1:30pm

Location: The Community Room

### ***Keyboard Classes!***

Day: **Wednesday** lunchtime

Time: 12:30pm-1:30pm

Location: The Community Room

### ***Music Lessons have the Power!***

Develops musical talent

Develops self discipline

Encourages self esteem

Enhances co-ordination & concentration

Is lots of fun!!

[www.ariamusic.com.au](http://www.ariamusic.com.au)

### **Notice of Intention to Remove a Student from St Monica's School**

The Catholic Education Diocese of Parramatta Office has developed a Policy relating to the notice required from parents to terminate their children's enrolment in the schools of the Parramatta Diocese. In part this states :

**"A term's notice (10 weeks) in writing must be given to the principal before the removal of a student or a full term's fees will be paid. The notice can be given any time during the term for the next term."**

**This means that unless the school receives a term's notice no pro rata adjustment will be given for part term tuition.**

## Child Protection Requirements

All Parent Volunteers / Helpers are required to complete the following Child Protection requirements **prior** to assisting in the classroom or on excursions  
(*'Building Child Safe Communities—Undertaking for Volunteers'*)

These can be accessed by visiting the Catholic Education Diocese of Parramatta homepage <http://www.parra.catholic.edu.au> then scroll down to '**Volunteers and Contractors – click here**'

- **Volunteer Form**
- **Online Training Module (every two years)**

(Links are also available on the homepage of our school website [www.stmonicasparra.catholic.edu.au](http://www.stmonicasparra.catholic.edu.au))  
Please contact the school if you require any assistance.

***We thank all volunteers for their continued support.***